

## Online Elementary Student Registration 2016-2017

### STEP 1 - Online *InfoSnap* pre-registration is required for all *New and Returning AISD students*

The following information must be presented at the campus *after* the online process has been completed during the Step 2 dates indicated:

- Birth certificate (new/transfer students)
- Current immunization record\*\* (new/transfer students)
- Report card from prior school (new/transfer students)
- Student's social security card (new/transfer students)
- Proof of residency - current utility bill, rental lease, etc. (new/transfer/returning students)
- Proof of guardian's name and date of birth - driver's license, photo id (new/transfer/returning students)
- *InfoSnap Documents* - printed after online registration is complete (new/transfer/returning students)

*InfoSnap* online pre-registration is available beginning **Wednesday, July 6, 2016.**

### STEP 2 – In person Elementary Grades Pre-K – 6<sup>th</sup> Grade Registration Dates and Times

\*Documents listed above need to be presented during any of these timeslots

Wednesday, August 10, 2016 8:30 am – 11:30 am 1:00 pm – 3:00 pm	Thursday, August 11, 2016 8:30 am – 11:30 am 1:00 pm – 3:00 pm 6:00 pm – 8:00 pm
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### \*\* Immunization Requirements Pre-Kindergarten - 6<sup>th</sup> Grade for 2016-2017 School Year

Diphtheria/Tetanus/Pertussis	Pre-K: 4 doses of any combination of vaccines at left. K - 6 <sup>th</sup> grade: 5 doses of diphtheria-tetanus-pertussis vaccine; 1 dose must have been received on or after the 4 <sup>th</sup> birthday. However, 4 doses meet the requirement if the 4 <sup>th</sup> dose was received on or after the 4 <sup>th</sup> birthday. After age 7: 3 doses meet the requirement if 1 dose was received on or after the 4 <sup>th</sup> birthday.
Polio	Pre-K: 3 doses. K - 6 <sup>th</sup> grade: 4 doses, 1 dose must be received on or <u>after</u> the 4 <sup>th</sup> birthday. However, 3 doses meet the requirement if the 3 <sup>rd</sup> dose was received on or after the 4 <sup>th</sup> birthday.
Measles, Mumps, and Rubella (MMR)	The first dose of MMR must be received on or after the 1 <sup>st</sup> birthday. Pre-K: 1 dose of MMR is required. K - 6 <sup>th</sup> grade: 2 doses of MMR are required.
Hepatitis B	Pre-K - 6 <sup>th</sup> grade: 3 doses.
Varicella (Chicken Pox)	Pre-K: 1 dose on or after the 1 <sup>st</sup> birthday OR – parent statement of illness. K - 6 <sup>th</sup> grade: 2 doses on or after the 1 <sup>st</sup> birthday OR – parent statement of illness.
Hepatitis A	Pre-K3: 1 dose. Pre-K4-6 <sup>th</sup> grade: 2 doses. For all ages: 1st dose must be on or after 1st birthday.
Pneumococcal (PCV7)	Pre-K: 3 doses with one after 1 <sup>st</sup> birthday, or 2 doses with both after 1 <sup>st</sup> birthday, or 1 dose after 2 <sup>nd</sup> birthday. Not required after age 5.
HIB	Pre-K: 3 doses with one after 1 <sup>st</sup> birthday, or 2 doses with both after 1 <sup>st</sup> birthday, or 1 dose after age 15 months. Not required after age 5.

## Pre-K – 6<sup>th</sup> Grade Information (for school use only)

### **Returning** Students

Currently enrolled in AISD spring 2016 and have a **pre-issued a InfoSnap code**

- Step 1 Online pre-registration access through district network campus computer
- Parent/guardians come in person to campus and access online pre-registration on school computer
  - **InfoSnap** codes are pre-issued for existing students
  - Complete online pre-registration and print *InfoSnap Documents*
- Step 2 Take *InfoSnap Documents* to school's registration table with required documents
- Campus verifies proof of residence and immunization records and makes copies of documents
  - Registration is complete and student does not need to return until the first day of school

### **New** Students

Not enrolled in AISD spring 2016 and do not have a **pre-issued InfoSnap code**

- Step 1 Online pre-registration access through district network campus computer
- Parent/guardians come in person to campus and access online pre-registration on school computer
  - Complete online pre-registration and print *InfoSnap Documents*
- Step 2 Take *InfoSnap Documents* to school's registration table with required documents
- Campus verifies proof of residence and immunization records and makes copies of documents
  - Registration is complete and student does not need to return until the first day of school

### **Returning** Kindergarten through 5<sup>th</sup> grade students (entering 1<sup>st</sup> through 6<sup>th</sup> grades)

Students returning from AISD 2015-2016 year end enrollment will access the online pre-registration system through their home computer or at the public library beginning Wednesday, July 6, 2016.

Parents receive **InfoSnap code** in mail or via email.

- Step 1 Go to AISD website and choose online pre-registration
- Enter **InfoSnap code**
  - Complete online pre-registration and print *InfoSnap Documents*
- Step 2 Bring *InfoSnap Documents* and required documents to campus on designated registration dates
- Campus verifies and makes copies of all documents

### **New** students/transfer students from other school districts

Students who were not enrolled in AISD at year end 2015-2016 and have no **pre-issued InfoSnap Code** will access the online pre-registration system through their home computer or at the public library beginning Wednesday, July 6, 2016.

- Step 1 Go to AISD website and choose online pre-registration for new student
- Complete online pre-registration and print *InfoSnap Documents*
- Step 2 Bring *InfoSnap Documents* and required documents to campus on designated registration dates
- Campus verifies and makes copies of all documents